

MEMBER COMPLAINT FORM



Complete form and submit to:

Rio Oeste Homeowner's Association (ROHOA)
P. O. Box 66295
Albuquerque, New Mexico 87193
(email preferred) board@rioeste.com

Any complaint submitted to the Rio Oeste Homeowner's Association will not remain anonymous if the party complained against requests the name of the person(s) complaining. The person(s) complaining of the alleged violation must state their first and last names. This information will be sent to the party who is accused of the violation *only* if requested by that party. The Rio Oeste Homeowners Association Board will only accept written complaints. ROHOA reserves the right of inspection to make sure Homeowner(s) is abiding by the CCR's of the Association.

Concerned ROHOA Community Challenge: _____

or

Name of Homeowner(s) the Complaint is About if Known: _____

Property Address: _____

Date(s) the violation(s) observed: _____

Nature of the violation(s) _____

If Violation breaks City Codes and Rules, Please contact the appropriate City Department (Example: Police)

Mark All That Applies*: (Refer to CCR's)

- Unmaintained Front Yard
 Unmaintained Back Yard
 Weeds visible in Yard
 Excessive Dog Barking
- Parking on Common Area Gravel
 Parking on Non-Designated Areas
 Architectural _____ (List)
- Other _____ (List)
 Photo(s) Uploaded/Attached

Name of Person(s) making the Complaint/Notification of Concern: _____

Your Address: _____

Phone Number: _____

Your Signature: _____ Date _____

RIO OESTE HOMEOWNERS ASSOCIATION USE/ACTION DATES

- | | | |
|--|---|--|
| <input type="checkbox"/> Letter Notification _____ | <input type="checkbox"/> Resolved within 10-Days _____ | <input type="checkbox"/> Unresolved within 10-Days _____ |
| <input type="checkbox"/> 2 nd Letter Notification _____ | <input type="checkbox"/> Resolved within 20-Days _____ | <input type="checkbox"/> Unresolved within 20-Days _____ |
| <input type="checkbox"/> ROHOA Self Help _____ | <input type="checkbox"/> ROHOA Contracted Company _____ | <input type="checkbox"/> Issued Sanctions/Expenses to Property Owner |
| <input type="checkbox"/> ROHOA Legal Firm _____ | <input type="checkbox"/> Note: _____ | |

Signature: _____ **Date:** _____

(Rio Oeste HOA Officer)