

# ARCHITECTURAL CHANGE REQUEST FORM

The Architectural Review Committee/ROHOA Board has 30 days to consider all requests.



Complete both pages of this form; attach plot plan, drawings, photos and any permits that pertain to request and submit to:

**Rio Oeste Homeowner's Association**  
**P. O. Box 66295**  
**Albuquerque, New Mexico 87193**  
**(email preferred) board@rioeste.com**

Homeowner's Name: \_\_\_\_\_

Property Address: \_\_\_\_\_

Phone Numbers: h- \_\_\_\_\_ w- \_\_\_\_\_ c- \_\_\_\_\_

Email: \_\_\_\_\_

**I am requesting approval for the following change or addition:** (please provide written description in addition to attachments. Attach additional sheet if necessary.)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**City Permit?**  Yes  No (Please attach City Request or Permit)

This application is for architectural approval only. The homeowner is responsible for contacting the City of Albuquerque for Building and Safety, Public Works, Planning and Zoning departments for any necessary city approvals.

If this request is for a fence that will be placed on your property line or attach to a neighbor's fence, see the Architectural Guidelines for the fence for additional Required Documents.

Neighbor	Address	Phone	Signature	Date
Front				
Left Side				
Right Side				
Rear				

**NOTE:** You should obtain ROHOA approval first, then send copies of your permits or other documents when you receive them.

Estimated Construction/Installation Dates: Start \_\_\_\_\_ Finish \_\_\_\_\_

I am requesting approval by the Rio Oeste Homeowner's Association for the project described above. I grant permission to the Rio Oeste Homeowner's Association/Architectural Committee to enter my property at a pre-arranged and approved time to review the project prior to, during and upon completion. If the Rio Oeste Homeowner's Association/Architectural Committee determines that the project violates the existing Covenants and does not match the original request documentation submitted, I, the homeowner, will be obligated to comply with the Covenants and cover any expenses in order to be fully compliant with the Covenants. I will reimburse the Rio Oeste Homeowner's Association for all expenses associated with the compliance. I, the homeowner, should check all State, County, City Ordinances, and Health Department requirements and obtain any required permits or inspections and submit copies with this request, if applicable.

The Rio Oeste Homeowner's Association approval does NOT substitute for any required governmental approval or permits and does not supersede local laws or restrictions.

Homeowner's Signature \_\_\_\_\_ Date \_\_\_\_\_

Homeowner's Signature \_\_\_\_\_ Date \_\_\_\_\_

